

EXECUTIVE ORDER NO. 2004-05
ADOPTION OF REVISED ARIZONA
EMERGENCY RESPONSE AND RECOVERY PLAN

WHEREAS, A.R.S. §§ 26-301 through 26-318 outline certain responsibilities and authorities for disaster preparedness, response, recovery and mitigation; and

WHEREAS, in accordance with A.R.S. § 26-305, there is established in the Department of Emergency and Military Affairs (the “Department”), the Division of Emergency Management, which is administered by the Department under the authority of the Adjutant General, subject to powers vested in the Governor as provided by law; and

WHEREAS, the Adjutant General has delegated to the Director of the Arizona Division of Emergency Management the responsibility to prepare for and coordinate emergency management activities that may be required to reduce the impact of disaster on persons or property; and

WHEREAS, in accordance with this responsibility, the Director of the Arizona Division of Emergency Management has reviewed the current state emergency operations plan and has recommended that a revised State of Arizona Emergency Response and Recovery Plan, the “Revised Plan” be adopted by the Governor; and

WHEREAS, state agencies play a vital role in emergency and disaster preparedness, response, recovery and mitigation activities; and

WHEREAS, significant organizational and procedural changes have occurred in numerous federal, state and local governments to prevent and prepare for potential domestic or international acts of terrorism within the state.

NOW, THEREFORE, I, JANET NAPOLITANO, Governor of the State of Arizona, by virtue of the authority vested in me by the Constitution and the laws of this state, do hereby order the adoption of and adherence to the Revised Plan, and direct the following:

1. The Director of the Arizona Division of Emergency Management shall update this Revised Plan periodically and test the quality of the Revised Plan through exercises.
 - a. The Revised Plan shall be implemented upon the activation of the State of Arizona Emergency Operations Center.
 - b. The Revised Plan shall prescribe the rules and regulations for emergency and disaster operations anywhere in the State of Arizona.
 - c. Each state agency assigned a primary or secondary responsibility in the Revised Plan shall prepare implementing procedures that describe provisions for carrying out the various emergency functions in the Revised Plan.
 - d. Each state agency shall participate in an annual review and update of the Revised Plan

and implementing procedures.

2. The Director of the Arizona Division of Emergency Management is authorized to activate and deactivate the State of Arizona Emergency Operations Center and to exercise overall direction and control of state emergency or disaster operations.
 - a. The Director of the Arizona Division of Emergency Management shall maintain at all times the necessary materials, including contact lists for all possible responders in the State Emergency Operations Center to effectively respond to statewide emergency and disaster situations and/or terrorist incidents.
 - b. The Director of the Arizona Division of Emergency Management shall keep records of each disaster response as it occurs, tracking missions assigned and completed, for use during emergency response efforts and review afterward.
 - c. The Director of the Arizona Division of Emergency shall formally critique the response coordination efforts and produce after-action reports that identify areas of the response effort needing improvement.
3. Each state agency shall appoint an emergency coordinator and an alternate to act on behalf of the agency during an emergency or disaster, and shall furnish the name and contact telephone numbers to the Director of the Arizona Division of Emergency Management. Each state agency shall also:
 - a. Staff the Arizona Emergency Operations Center with personnel during training exercises relevant to the agency and during emergencies and disasters as requested by the Director of the Arizona Division of Emergency Management.
 - b. Maintain and operate a 24-hour response capability when the Revised Plan is activated.
 - e. Maintain logs, records and reporting systems required by state and federal disaster assistance laws, rules and regulations.
4. All other state agencies not assigned a primary or support role in this plan shall carry out whatever duties or services may be specified or directed by the Governor.
5. This Revised Plan supersedes the State of Arizona Emergency Response and Recovery Plan (SERRP) dated February, 1998, and subsequent revisions, which shall be destroyed.
6. Executive Order 98-1 (February, 1998) is hereby rescinded.

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Arizona.

GOVERNOR

DONE at the Capitol in Phoenix this ____day of February in the Year of Our Lord Two Thousand and Four and of the Independence of the United States the Two Hundred and Twenty Eighth.

ATTEST:

SECRETARY OF STATE